

# Supplies You May Need at an Immunization Clinic<sup>1</sup>

## Vaccines you may need<sup>2</sup>

Select the ones you need for the age of the patient you expect at your clinic.

### Refrigerated (MMR may also be frozen)

- Diphtheria, tetanus, and pertussis (DTaP)
- DTaP-HepB-IPV (Pediatrix)
- DTaP-IPV/Hib (Pentacel)
- DTaP-IPV (Kinrix, Quadracel)
- Haemophilus influenzae* type b (Hib)
- Hepatitis A (HepA)
- Hepatitis B (HepB)
- HepA-HepB (Twinrix)
- Human papillomavirus (HPV)
- Influenza, injectable (IIV) (in season)
- Influenza, live attenuated intranasal (LAIV) (in season)
- Measles, mumps, rubella (MMR)
- Meningococcal ACWY
- Meningococcal B
- Pneumococcal conjugate (PCV13)
- Pneumococcal polysaccharide (PPSV23)
- Polio, inactivated (IPV)
- Rotavirus (RV)
- Tetanus-diphtheria, adult (Td)
- Tetanus, diphtheria, and pertussis (Tdap)
- Zoster, recombinant (RZV; Shingrix)
- Diluent<sup>3</sup> for ActHIB, Hiberix, MMR, Menveo, Pentacel, Rotarix, and Shingrix

### Frozen (Never pack frozen vaccine with dry ice)

- Measles, mumps, rubella, varicella (MMRV)
- Varicella
- Zoster, live (ZVL; Zostavax)
- Diluent<sup>3</sup> for MMRV, Varivax, and Zostavax

For instructions on how to pack and transport vaccines, go to [www.cdc.gov/vaccines/hcp/admin/storage/toolkit/storage-handling-toolkit.pdf](http://www.cdc.gov/vaccines/hcp/admin/storage/toolkit/storage-handling-toolkit.pdf), pages 35–37.

## Immunization Clinic Documentation

- Vaccine standing orders and protocols<sup>4</sup>
- Vaccination administration record sheets<sup>4</sup> (i.e., medical records, if needed)
- Billing forms, if needed
- "Screening Checklist for Contraindications to Vaccines for Children and Teens"<sup>4</sup>
- "Screening Checklist for Contraindications to Vaccines for Adults"<sup>4</sup>
- "Summary of Recommendations for Child/Teen Immunization"<sup>4</sup>
- "Summary of Recommendations for Adult Immunization"<sup>4</sup>
- Temperature log, if needed

- Current immunization schedules for children, adolescents, and adults
- Laptop computer, tablet, or smartphone
- Immunization record cards for patients (pediatric and adult)<sup>5</sup>
- Release of information forms
- Vaccine Adverse Events Reporting System (VAERS) information
- Schedules, including dates and times, of future immunization clinics

## Medical Emergency Supplies<sup>2</sup>

- "Medical Management of Vaccine Reactions in Children and Teens"<sup>4</sup>
- "Medical Management of Vaccine Reactions in Adults"<sup>4</sup>

### First-line medication

- Epinephrine, aqueous 1:1000 dilution, in ampules, vials of solution, prepackaged or prefilled syringes, including auto-injectors.  
If autoinjectors are stocked, at least 3 should be available (pediatric and adult formulations as needed).

**Other medications:** H<sub>1</sub> antihistamines are for itching and hives only and not for managing anaphylaxis.

- Diphenhydramine (e.g., Benadryl) oral (12.5 mg/5 mL liquid, 25 or 50 mg capsules/tablets) or injectable (50 mg/mL solution)
- Hydroxyzine (e.g., Atarax, Vistaril) oral (10 mg/5 mL or 25 mg/5 mL liquid, 10 mg or 25 mg tablets, or 25 mg capsules)

### Other supplies for emergencies:

- Syringes (1 and 3 cc) and needles (22 and 25g, 1", 1¼", 1½", and 2") for epinephrine or diphenhydramine
- Alcohol wipes
- Tourniquet
- Stethoscope
- Blood pressure measuring device (with a variety of cuff sizes as needed)
- Tongue depressors
- Light source (e.g., flashlight for examination of mouth and throat)
- Wristwatch or other timing device for measuring pulse
- Telephone to call 911

### For remote locations:

- Pediatric and adult size pocket masks with one-way valve
- Oxygen (if available)

## Miscellaneous Supplies<sup>2</sup>

- Appropriate storage units and monitoring equipment to maintain vaccine cold chain (see [www.cdc.gov/vaccines/hcp/admin/storage/toolkit/storage-handling-toolkit.pdf](http://www.cdc.gov/vaccines/hcp/admin/storage/toolkit/storage-handling-toolkit.pdf))
- Needle disposal "sharps" containers
- 3 cc syringes
- 22 and 25g needles
  - ⅝";  1";  1¼";  1½";  2"
- 1 box of medical gloves (appropriate size range for staff)
- Sterile alcohol wipes
- Spot bandaids  Rectangular bandaids
- 1" sterile gauze pads or cotton balls
- Thermometers along with probe covers
- Emergency transport containers
- Paper towels
- Sanitizing products for surface

## Vaccine Information Statements (VISs)<sup>2</sup>

- Most current version associated with each vaccine used in the clinic (available in English and over 30 languages at [www.immunize.org/vis](http://www.immunize.org/vis))

## Office Supplies

- Calendar  Stapler/staples
- Pens  Tape
- File folders  Paper clips
- Scissors  Post-its
- Pad of paper

1. See also "Tools to Assist Satellite, Temporary, and Off-Site Vaccination Clinics" at [www.izsummitpartners.org/naiis-workgroups/](http://www.izsummitpartners.org/naiis-workgroups/)
2. Always check the expiration dates of all vaccines, medications, and medical supplies before using! In addition, be sure to check that you have the most current versions of the VISs. To learn more about VISs, visit [www.immunize.org/vis](http://www.immunize.org/vis).
3. Diluent should not be frozen.
4. These materials are available at [www.immunize.org/handouts](http://www.immunize.org/handouts).
5. These materials may be purchased at [www.immunize.org/shop](http://www.immunize.org/shop).