How to Use FaceTime

A guide to help you use the video calling option on your Apple Device

What is FaceTime? What do I need to use it?

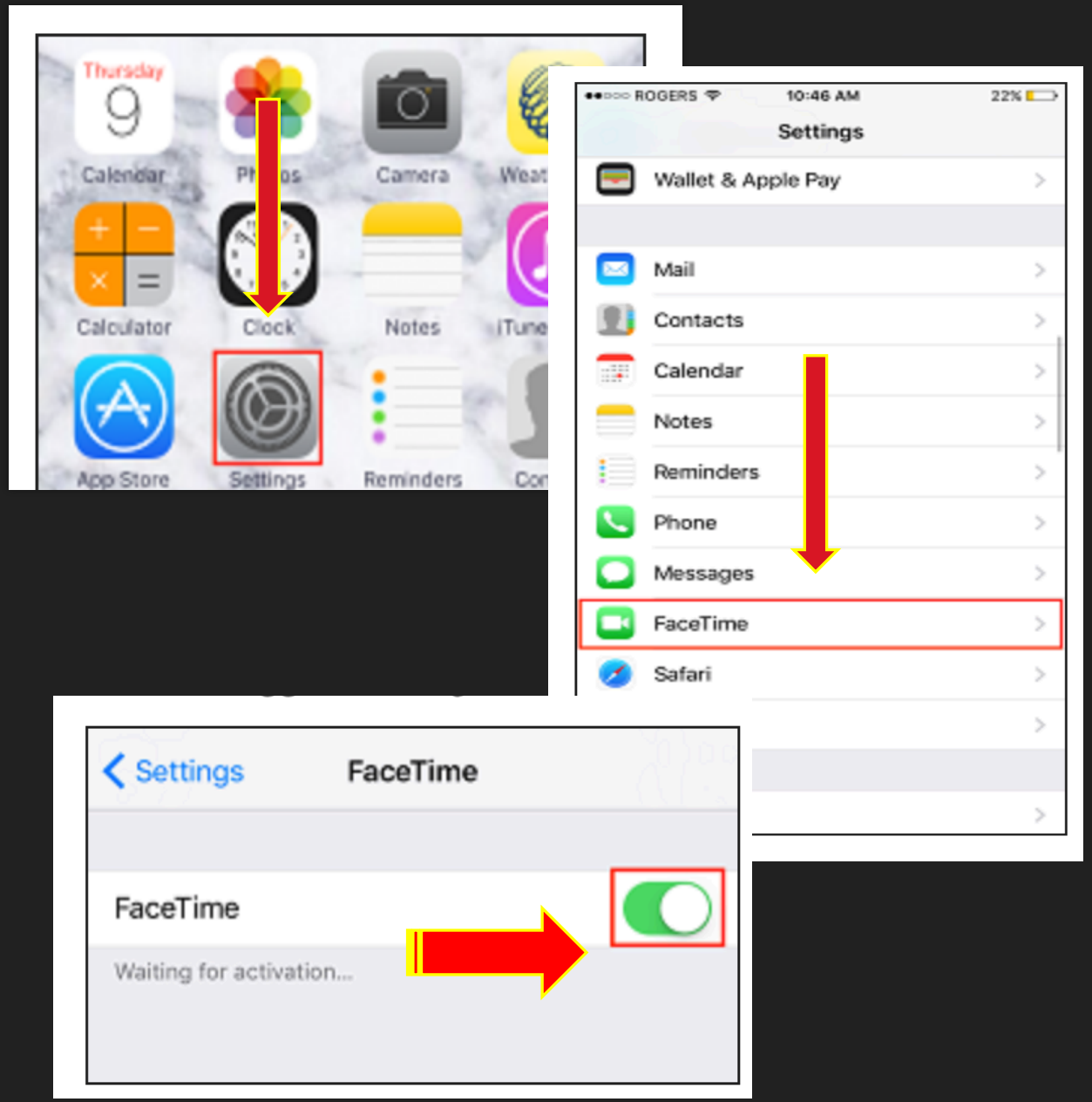
Facetime is a video calling service that is available through Apple. It is free, and automatically installed on iPhone, iPad, and Mac devices.

FaceTime is a service that enables you to have face to face conversations with family, friends, and medical providers while practicing good social distancing.

Enable FaceTime

The first step is to make sure you have enabled FaceTime on your Apple device. Go to your settings-the silver gear icon-located on your home screen.

Scroll down until you find the FaceTime category, and click on it. Make sure the toggle is moved to the right (until it turns green). You may then be asked to sign in with your unique Apple ID and password.

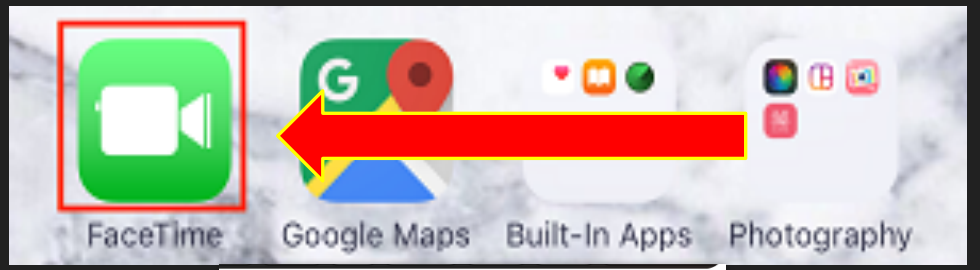


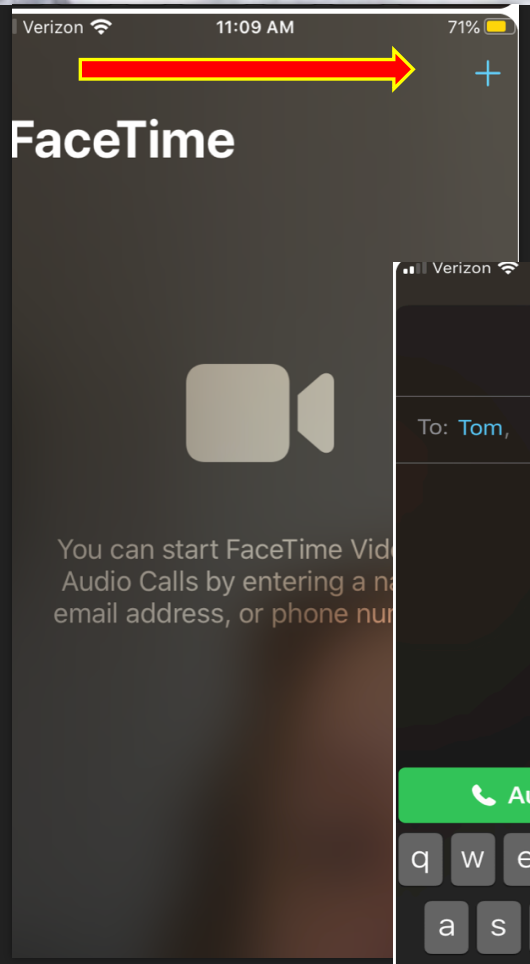
How to Make a Call.

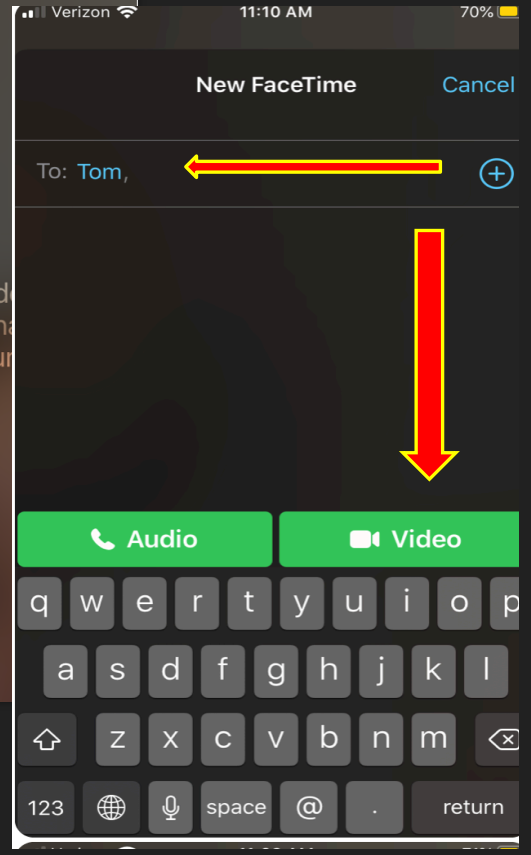
To initiate a call using FaceTime, tap the FaceTime icon your device.

You will then see a + in the top right corner. This will allow you to add a contact you would like to call. If they have an Apple device, you will be able to add them.

Next, click the Video option. Your device will now attempt to connect with your chosen contact!







Options While You are on a Call

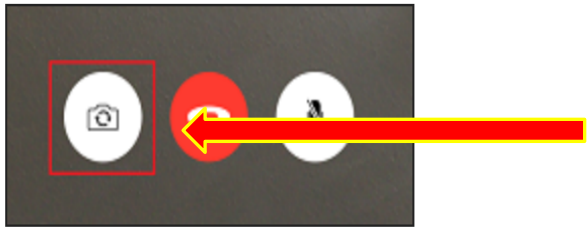
While you are on a call, you have options to swap the camera or mute your audio.

To end a call, click the Red Phone button or hit the Red X.

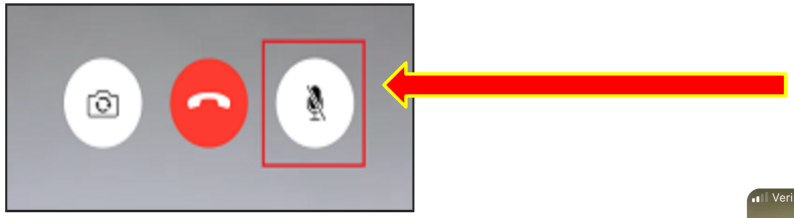
To become more comfortable, try it with a friend! Don't be afraid to make a mistake.

Controls within a FaceTime call

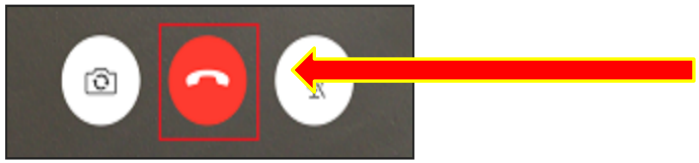
Tap the **Camera with Arrows** to switch between cameras.

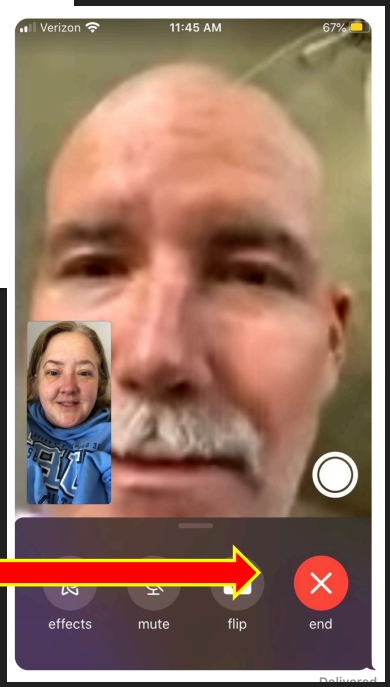


Tap the **Microphone** to mute/unmute your own audio.



Tap the **Red Phone** button to end the call.





Some Tips for Using FaceTime

1. Make sure the person you're trying to call has an **iOS device** (**iPhone, iPad, iPod Touch, MacBook**).

FaceTime is **only available on Apple devices**, so you won't be able to use FaceTime if they have a different type of phone or tablet.

2. **Connect to Wi-Fi** before starting a video call, if you can. This helps prevent using up a chunk of your phone's data plan.

3. **Be patient** while waiting for an to answer. Sometimes, FaceTime calls can take a little extra to get connect properly. If your contact seems to be taking a bit longer to answer, it is possible that your call is still connecting.

If you need further assistance:

- CyberSeniors.org is a useful website for frequently asked questions, and online tutorials. It is free for older adults to sign up, and there are many resources available. Cyber-Seniors' goal is to bridge the digital divide and connect generations through technology: https://cyberseniors.org

- If you have suggestions or questions about this tutorial, or would like a free one on one remote session to assist you, contact Libby at elubera@my.uri.edu